Merlin -

How to Prepare an Interim Residential Care Medication Administration Chart

Table of Contents

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How to Prepare an Interim Residential Care Medication Administration Chart

Step 1: Tag items in the patient's profile that you wish to include on the chart. To do this, use the line number down the very left hand side that relates to the history item. For instance, to tag Sildenafil 20mg tablets, you would type 1 from the option line, then enter. This will prompt you to choose an option – Repeat, Copy, Edit, Delete, or Escape. If you press enter without selecting one of these options, the item is left with a * tag.

Step 2: From the option line type AGED

      OR type M (for menu) and choose the Aged Chart from the list of options.

      You will be prompted for your user initials.

Step 3: The chart will then open as a word document for editing as desired, and printing.

See example below.

PHARMHOS Software

Interim Residential Care Medication Administration Chart

This interim medication chart is only to be used until the resident is reviewed by his/her general practitioner (within 7 days of hospital discharge)

ALLERGIES ADVERSE DRUG REACTIONS (ADR)		UR:	10016
☐ Nil known ☐ Unknown		Family name:	LEE
Drug (or other)	Reaction & Date (if known	Given name(s):	Rebecca
		Address:	3/35 Creswick St, HAWTHORN 3122
		Date of Birth:	04/11/1985 Female
		Date Printed:	04/01/2011 11:55hr
		Doctor:	Dr David Saturday

REGULAR MEDICATIONS

DATE ➡ ADMINISTRATION TIMES ➡							Change Status
SIGN THIS SECTION FOR MULTI-DOSE ADMINISTRATION (e.g. multi-dose blister pack) ➡							
SIGN BELOW FOR INDIVIDUAL MEDICATION ADMINISTRATION ⬇							
SILDENAFIL 20mg TABLETS (REVATIO) Take ONE tablet THREE times a day.							
OLANZAPINE 5mg TABLETS (ZYPREXA) Take ONE tablet DAILY.							
CLOPIDOGREL 75mg TABLETS (PLAVIX) Take ONE tablet DAILY.							
ATORVASTATIN 40mg TABLETS (LIPITOR) Take ONE tablet DAILY.							
RAMIPRIL 10mg CAPSULES (TRITACE 10mg) Take ONE capsule DAILY.							

This chart has been generated by the hospital pharmacy department, based on the discharge prescription (copy attached). The list of medications has been reviewed by the hospital pharmacist and reconciled with the resident's inpatient medications prior to admission.

CHECKED BY: .... (Pharmacist)

Page 1 of 3

Required Set Up for Interim Medication Administration Records

In order to run and produce Interim Medication Administration Records in Merlin, a parameter screen needs to be set up.

Dispense → 9. Utilities → 9. Dispensing – DOS interface parameters → 4. Interim Medication Administration Chart (Option)

```
───── Intermin Medication Administration Chart (0) ─────
 1:Parameter Type.:MEDCHARTAGED
 2:Dispense Site..:DEFAULT
 3:Pat Category...:DEFAULT
 4.Description........:All sites
 5.OpenOffice Template:phr_medchartaged_uch.odt
   --- Local PC Workstation ---
 6.PC drive:\path..\..
   c:\merlin\medchart_aged\2010
   --- Host Details ---
 7.Host Path & Directory name
   /home/ud/health1/MERLIN/PH.DISP.RTF
   --- FTP User Login Details ---
 8.Host Address.:192.168.0.2
 9.Host User Id.:merlin
10.Password.....:merlin
 Option.:_____
 <F>=file, <ESC>=exit, </D>=delete, <#>=field no
```

This default set of parameters will be applied on installation of the software, but may be adjusted per dispense site.

NB. The PC drive path (field 6) may need to be updated on an annual basis if sites wish to archive their files.

For all sites, host path: /data/pharmhos/live/MERLIN/PH.DISP.RTF